

**Employee Name :** Maitri A Mandaliya  
**Following are the details of working from 01/Dec/2024 to 31/Dec/2024.**

<b>Project Title:</b> Guides and Tutorials <b>Working Hours:</b> 131:00:00
<b>Detailed Timesheet</b>
<b>Date:</b> 02/Dec/2024 <b>Total Time:</b> 07:55:51 <b>Task Title:</b> New Technology Learning <b>Project Title:</b> Guides and Tutorials <b>Work Description:</b> Add invoices in 705 Cravings on QB.
<b>Date:</b> 03/Dec/2024 <b>Total Time:</b> 07:43:24 <b>Task Title:</b> New Technology Learning <b>Project Title:</b> Guides and Tutorials <b>Work Description:</b> Add Invoices in 705 Cravings on QB.
<b>Date:</b> 04/Dec/2024 <b>Total Time:</b> 05:48:19 <b>Task Title:</b> New Technology Learning <b>Project Title:</b> Guides and Tutorials <b>Work Description:</b> Add Invoices in 705 Cravings on QB.
<b>Date:</b> 05/Dec/2024 <b>Total Time:</b> 07:43:03 <b>Task Title:</b> New Technology Learning <b>Project Title:</b> Guides and Tutorials <b>Work Description:</b> Add Bank transaction in 705 Cravings on QB.
<b>Date:</b> 06/Dec/2024 <b>Total Time:</b> 07:55:06 <b>Task Title:</b> New Technology Learning <b>Project Title:</b> Guides and Tutorials <b>Work Description:</b> Add Credit card transactions in 705 Cravings on QB.
<b>Date:</b> 09/Dec/2024 <b>Total Time:</b> 07:27:47 <b>Task Title:</b> New Technology Learning <b>Project Title:</b> Guides and Tutorials <b>Work Description:</b> Make excel file of Glen Garry.
<b>Date:</b> 10/Dec/2024 <b>Total Time:</b> 06:04:58 <b>Task Title:</b> New Technology Learning <b>Project Title:</b> Guides and Tutorials <b>Work Description:</b> Electricity out
<b>Date:</b> 11/Dec/2024 <b>Total Time:</b> 05:43:57 <b>Task Title:</b> New Technology Learning <b>Project Title:</b> Guides and Tutorials <b>Work Description:</b> Make receivables file in M & M Food Market.
<b>Date:</b> 13/Dec/2024 <b>Total Time:</b> 07:45:01 <b>Task Title:</b> New Technology Learning

**Project Title:** Guides and Tutorials

**Work Description:**

Make excel file of receivables in M & M Food Market.

**Date:** 14/Dec/2024 **Total Time:** 07:32:12

**Task Title:** New Technology Learning

**Project Title:** Guides and Tutorials

**Work Description:**

RBC & TD Bank recon. in Medicare Staffing.

**Date:** 16/Dec/2024 **Total Time:** 07:29:20

**Task Title:** New Technology Learning

**Project Title:** Guides and Tutorials

**Work Description:**

Add Invoices in 705 Cravings on QB.

**Date:** 17/Dec/2024 **Total Time:** 07:23:38

**Task Title:** New Technology Learning

**Project Title:** Guides and Tutorials

**Work Description:**

Add Gordon Invoices & Make payment in M & M Food Market.

**Date:** 18/Dec/2024 **Total Time:** 06:10:15

**Task Title:** New Technology Learning

**Project Title:** Guides and Tutorials

**Work Description:**

Final Bank Reco. In 705 Cravings.

**Date:** 19/Dec/2024 **Total Time:** 07:27:25

**Task Title:** New Technology Learning

**Project Title:** Guides and Tutorials

**Work Description:**

Final Bank Reconciliation in 705 Cravings.

**Date:** 20/Dec/2024 **Total Time:** 07:31:52

**Task Title:** New Technology Learning

**Project Title:** Guides and Tutorials

**Work Description:**

Final bank Reco. in 705 Cravings.

**Date:** 23/Dec/2024 **Total Time:** 07:25:34

**Task Title:** New Technology Learning

**Project Title:** Guides and Tutorials

**Work Description:**

Make receivables file in M & M Food Market.

**Date:** 27/Dec/2024 **Total Time:** 00:44:59

**Task Title:** New Technology Learning

**Project Title:** Guides and Tutorials

**Work Description:**

no work.

**Date:** 30/Dec/2024 **Total Time:** 07:34:37

**Task Title:** New Technology Learning

**Project Title:** Guides and Tutorials

**Work Description:**

Make sales Report Of KCH Company from 2021 to 2023